

**CHEHALIS-CENTRALIA AIRPORT  
INVITATION TO BID  
EXCAVATION AND HAULING  
Chehalis, Washington**

Chehalis-Centralia Airport invites all qualified bidders to submit their best cost proposal for the above captioned Project:

**All general questions can be via phone, email, or fax. Project specific questions will be answered within 24 hours of the request.**

**BIDS MUST INCLUDE THESE COMPLETED DOCUMENTS:**

**Bids without signatures and incomplete documents will not be considered.**

**Price Proposal Schedule  
Appendix A – Insurance Requirement Affidavit  
Appendix B – Indemnification Affidavit  
Certificate of Insurance – Sample Copy**

Bids and Appendix Documents must be received by 4:30pm on July 2, 2008.

Deliver Bids and Appendix Documents to:  
**Chehalis-Centralia Airport  
PO Box 1344  
900 NW Airport Road  
Chehalis, WA 98532  
(fax) 360-740-0954**

Announcement of award will be done no later than on July 3, 2008.

Additional information may be obtained from:

**Allyn J. Roe  
Airport Manager  
Chehalis-Centralia Airport  
PO Box 1344  
Chehalis, WA 98532  
360-748-1230 office  
360-740-0954 fax  
aroe@flycls.com**

**Airport Excavation and Hauling  
Price Proposal Schedule**

Proposal of \_\_\_\_\_ hereinafter called BIDDER, a corporation organized and existing under the laws of the State of \_\_\_\_\_, or, a partnership, or an individual doing business as \_\_\_\_\_.

**To the Chehalis-Centralia Airport, hereinafter called OWNER.**

Gentlemen:

The undersigned BIDDER, in compliance with your Invitation to Bid for Excavation and Hauling, having read and examined the ITB with related documents and the site of the proposed work, and being familiar with all the conditions surrounding the construction of the proposed project, including the availability of materials and labor, hereby propose to furnish all labor, material and supplies, and to execute construction of the project in accordance with the contract documents, within the time set forth herein,

**Excavation of Location 1 and hauling to Location 2:**

\$ \_\_\_\_\_  
(In words and numbers)

BIDDER hereby agrees to commence work under this contact on or before a date to be specified in a written "Notice to Proceed" to be issued by the OWNER and to fully complete the project within \_\_\_\_\_(\_\_\_\_) consecutive days.

\_\_\_\_\_  
**Contractor Signature & Title**

\_\_\_\_\_  
**Date**

# SCOPE OF WORK FOR AIRPORT EXCAVATION AND HAULING

## PART 1 - GENERAL

The work to be accomplished under these Specifications shall include all labor, materials, equipment and services necessary to complete all excavation and hauling work within this scope on the Chehalis – Centralia Airport (Commercial Retail Park), Chehalis, WA. Approximately 10,000 cubic yards of material needs to be excavated from Location 1 and hauled across Louisiana Ave to Location 2 where it will be stockpiled and then spread out at a later date. It is strongly recommended to view the site before bidding.

### **AREA TO BE EXCAVATED**

#### **Location Address and square footage**

Corner of Louisiana Ave and Arkansas Way, Chehalis, WA 98532

One area defined as Location 1 consisting of approximately 10,000 cubic yards.

#### **1.02 DESCRIPTION OF WORK**

Unless directed otherwise in the Contract Documents, the Contractor shall:

- A. Excavate material from Location 1 and load into acceptable off-road or standard dump trucks and or dump trailers. It is assumed asphalt debris is buried under dirt material in Location 1 and care is to be taken to excavate, haul, and dump this material separately. Continue excavation to an elevation of 170 MSL.
- B. Haul excavated material to Location 2 dumping dirt and asphalt in separate piles.

#### **1.03 PROTECTION OF PROPERTIES**

##### **A. Littering Streets**

- 1. A proper permit/agreement shall be obtained from the City of Chehalis to cross Louisiana Ave and associated sidewalks and curbing.
- 2. The Contractor shall be responsible for removing any debris or mud from any street, or right-of-way resulting from the execution of the paving work. Any cost incurred by the Chehalis-Centralia Airport Board in cleaning up any litter or mud shall be charged to the Contractor and be deducted from funds due for the work.
- 3. Littering of the site shall not be permitted.
- 4. All waste materials shall be promptly removed from the site.

##### **B. Requirements for the Reduction of Fire Hazards**

- 1. Fire Extinguishing Equipment: The Contractor shall be responsible for having and maintaining the correct type and class of fire extinguisher on site.
- 2. Hydrants: No material obstructions or debris shall be placed or allowed to accumulate within fifteen feet of any fire hydrant. All fire hydrants shall be accessible at all times.

##### **C. Protection of Public Utilities:** The Contractor shall not damage existing fire hydrants, street lights, power poles, telephone poles, fire alarm boxes, wire cables, pole guys, underground utilities or other appurtenances in the vicinity of the paving sites.

##### **D. Protection of Adjacent Property**

- 1. Unless authorized with a repair agreement, the Contractor shall not damage or cause to be damaged any public right-of-way, structures, parking lots, drives, streets, sidewalks, utilities, lawns or any other property adjacent to project sites. Care must also be taken to prevent the spread of dust and flying particles.

##### **E. Site Security**

- 1. The Chehalis-Centralia Airport assumes no responsibility for loss, theft, or damage to the work, tools, equipment, and construction. In the instance of any such loss, theft, or damage, the Contractor shall be responsible to renew, restore, replace or remedy the work, tools, equipment, and construction without additional costs to the Chehalis-Centralia Airport.

2. The Contractor, at his own cost, may provide watchmen services, and other means of site security.
3. Site parked equipment, operable machinery, and hazardous parts of the work in progress subject to mischief and accidental operation, shall be inaccessible, locked, or otherwise made inoperable when left unattended.

**F. Measurements**

1. Any measurements, scales and indication of volumes of materials referenced within these specifications, plans, or pictorials are provided only as a demonstration of work to be provided by the Contractor. It is the Contractors responsibility to field verify any and all measurements necessary for the formulation of his bid.

**1.04 RISK OF LOSS**

The Contractor shall accept the site in its present condition and shall inspect the site for its character. No adjustment of proposal price or allowance for any change in conditions that may occur after the execution of contract will be allowed.

**1.05 PERMITS AND FEES**

The Contractor shall obtain all the necessary permits and pay all permit fees that may be required by the City of Chehalis, the State of Washington, Lewis County, or any utility having jurisdiction in conjunction with the demolition work.

**1.06 MEASUREMENT AND PAYMENT**

- A. Incidental Cost:** The Contractor shall provide and pay for all materials, labor, tools, equipment, transportation, temporary construction, charges, levies, fees, permits and other expenses necessary, as may be required, to complete this work in accordance with the plans and specifications.
- B. Payment Schedule:** The Contractor is entitled to be paid the lump sum price when the job is satisfactorily completed.

**PART 2 – EXECUTION**

**2.01 EXCAVATION/HAULING SCHEDULE**

The Contractor shall be responsible for providing the Chehalis-Centralia Airport with a minimum of 48 hours advance notification prior to beginning the excavation and hauling.

**2.02 CLEAN UP**

- A. Final Cleaning Up:** Before acceptance of the work, the Contractor shall remove all unused material and rubbish from the site of the work, remedy any objectionable conditions the Contractor may have created on private property, and leave the right-of-way in a neat and presentable condition. The Contractor shall not make agreements that allow salvaged or unused material to remain on private property. All ground occupied by the Contractor in connection with the work shall be restored. Restoration shall include appropriate smoothing to its original condition. Final clean up shall be subject to approval of the Chehalis-Centralia Airport and in accordance with applicable regulations.

**2.03 SAFETY**

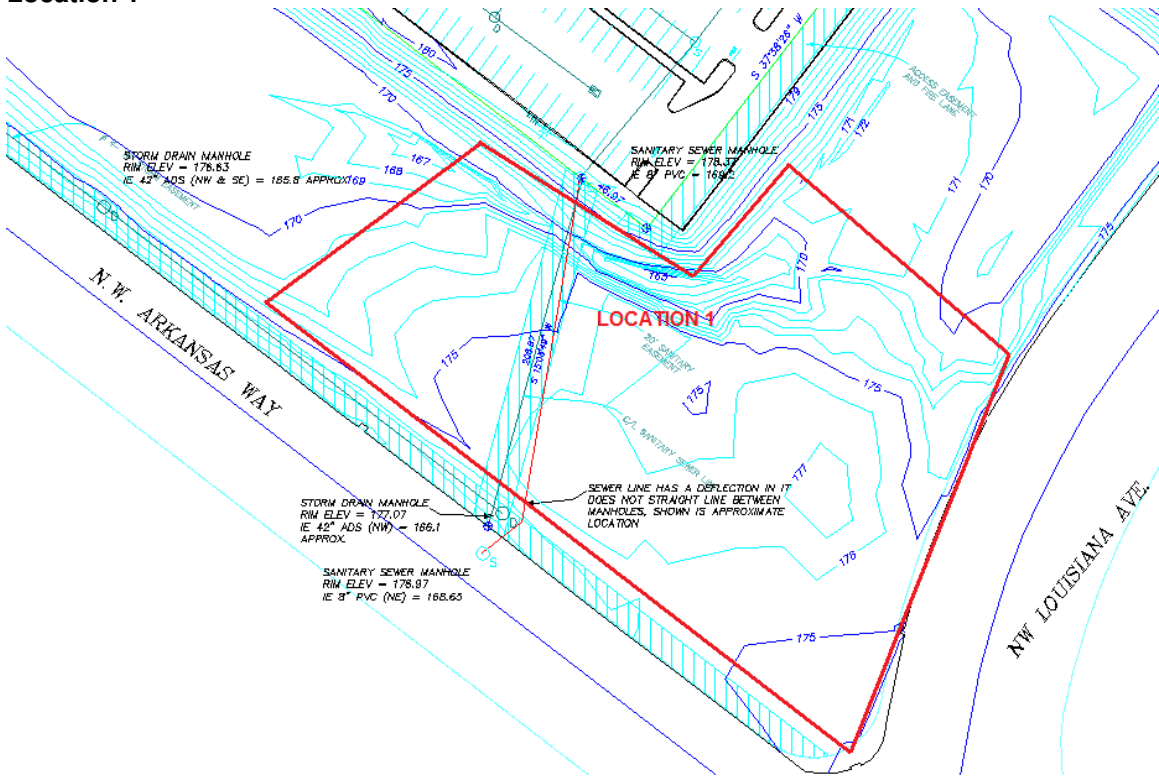
- A. Safety:** The Contractor shall comply with all applicable current federal, state and local safety and health regulations.

**2.04 AUTHORIZED WORKERS**

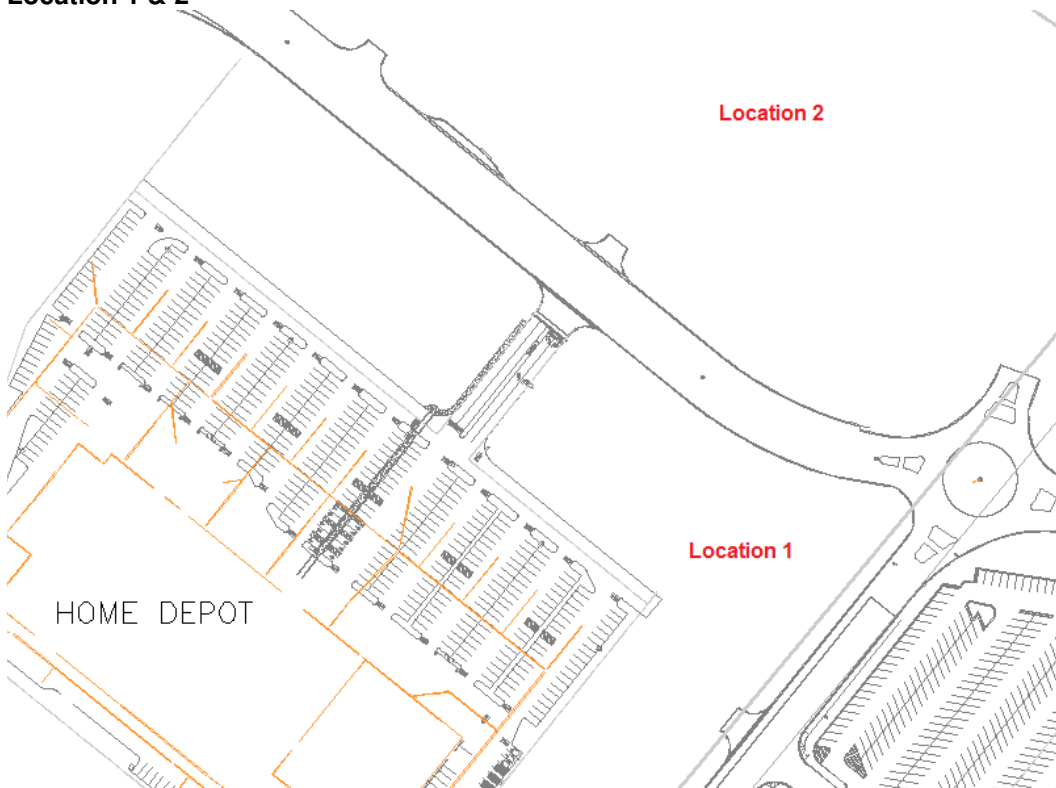
Only the Contractor and its employees are allowed to be onsite during excavation and hauling.

**2.10 SITE LAYOUT**

**Location 1**



**Location 1 & 2**





**“Chehalis-Centralia Airport reserves the right to reject any or all Proposals and reserves the right to issue a subsequent Request For Qualification or cancel the entire Request For Qualification process. Chehalis-Centralia Airport reserves the right to contact any Respondent for clarification after responses are opened and/or to further negotiate with any Respondent if such clarification is deemed desirable by Chehalis-Centralia Airport. Chehalis-Centralia Airport reserves the right to evaluate the responses submitted, to waive any informalities and irregularities therein, to select candidates for interview, or to reject any or all submittals should it be deemed in Chehalis-Centralia Airport’s best interest. Chehalis-Centralia Airport reserves the right to negotiate with any, all or none of the Respondents.”**

## APPENDIX A

### Insurance Requirement Affidavit

#### INSURANCE AND BONDS REQUIREMENTS

With respect to performance hereunder, and in addition to contractor's obligation to indemnify, defend and hold harmless, contractor agrees to maintain, at all times during the term of this Agreement, the following minimum insurance coverage's and limits and any additional insurance and/or bonds required by law:

- a). Workers' Compensation insurance with benefits afforded under the laws of the state in which the Services are to be performed and Employers Liability insurance with minimum limits of:

**\$100,000 for Bodily Injury-each accident**

**\$500,000 for Bodily Injury by disease-policy limits**

**\$100,000 for Bodily Injury by disease-each employee**

- b). Commercial General Liability insurance written on an **occurrence form** with minimum limits of:

\$2,000,000 General Aggregate limit

\$1,000,000 each occurrence sub-limit for all bodily injury or property damage incurred in any one occurrence

\$1,000,000 each occurrence sub-limit for Personal Injury and Advertising

\$2,000,000 Products/Completed Operations Aggregate limit, with a

\$1,000,000 each occurrence sub-limit for Products/Completed Operations.

\$300,000 Fire Legal Liability sub-limits are required for lease agreements.

Chehalis-Centralia Airport, its Board of Directors, employees, volunteers and its Affiliates will be listed as an Additional Insured on the Commercial General Liability policy. For the purpose of this clause "Affiliate" means (i) a company, whether incorporated or not, which owns, directly or indirectly, a majority interest in either Party (a "parent company") and (ii) a company, whether incorporated or not, in which a five percent (5%) or greater interest is owned, either directly or indirectly, by: (i) either Party or (ii) a parent company.

- c). If use of a motor vehicle is required, Automobile Liability insurance written on an **occurrence form** with minimum limits of **\$1,000,000** combined single limits per occurrence for bodily injury and property damage, which coverage shall extend to all owned, hired and non-owned vehicles.

Chehalis-Centralia Airport requires that companies affording insurance coverage have a rating of A-or better and a Financial Size Category rating of VII or better, as rated in the A.M. Best Key Rating Guide for Property and Casualty Insurance Companies. An original completed Certificate of Insurance stating the types of insurance and policy limits provided the contractor must be received prior to commencement of any work. The original Certificate(s) of Insurance shall be delivered to the Chehalis-Centralia Airport and must be completed by an agent authorized to bind the named underwriter and their company to the coverage and limits.

The cancellation clause on the certificate of insurance will be amended to read as follows:

**"THE ISSUING COMPANY WILL MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER PRIOR TO CANCELLATION OR A MATERIAL CHANGE TO POLICY DESCRIBED ABOVE."**

The Contractor shall also require all subcontractors performing work on the project or who may enter upon the work site to maintain the same insurance requirements listed above.

If Contractor fails to maintain the aforementioned insurance, or fails to secure and maintain the required endorsements, Chehalis-Centralia Airport may obtain such insurance, and deduct and retain the amount of the premiums for such insurance from any sums due under the agreement; however, procuring of said insurance by Chehalis-Centralia Airport is an alternative to other remedies the Chehalis-Centralia Airport may have, and is not the exclusive remedy for failure of Contractor to maintain said insurance or secure such endorsement. Chehalis-Centralia Airport shall also have the right to order Contractor to stop work and/or withhold any payment(s) that become due to Contractor until Contractor complies with the requirements hereof. It is agreed that Contractor's insurance shall be deemed primary with respect to any insurance carried by Chehalis-Centralia Airport for liability arising out of operations under this Agreement.

**Contractor acknowledges receipt of this insurance document and agrees to maintain the required amounts.**

\_\_\_\_\_  
Contractor Signature & Title

\_\_\_\_\_  
Date

The Contractor shall be contractually bound to carry at least two million dollars (\$2,000,000.00) Commercial General Liability personal injury and property damage coverage, combined single limit each occurrence and aggregate and ii) the same amounts and types of other forms of insurance required by the Chehalis-Centralia Airport as outlined above, and those policies, as appropriate, shall name the same additional insured listed above. The Chehalis-Centralia Airport retains the right to increase (for good cause and upon reasonable notice to the Chehalis-Centralia Airport and Contractor), or reduce the amounts, or alter the types of insurance to be required by the Chehalis-Centralia Airport.

All Bonds and insurance required by the Contract Documents to be purchased and maintained by CONTRACTOR shall be obtained from surety or insurance companies that are duly licensed or authorized in the State of Washington to issue Bonds or insurance policies for the limits and coverages so required. All surety and insurance companies shall carry a minimum A.M. Best's rating of A VII.

CONTRACTOR shall deliver to Chehalis-Centralia Airport, with copies to each named additional insured indicated, certificates of insurance (and other evidence of insurance requested by Chehalis-Centralia Airport or any other named additional insured) which CONTRACTOR is required to purchase and maintain in accordance with this Article.

## APPENDIX B

### Indemnification Affidavit

#### INDEMNIFICATION

CONTRACTOR SHALL INDEMNIFY AND HOLD HARMLESS CHEHALIS-CENTRALIA AIRPORT, CHEHALIS-CENTRALIA AIRPORT'S OFFICERS, DIRECTORS, EMPLOYEES, AND AGENTS FROM AND AGAINST ALL CLAIMS, COSTS, LOSSES AND DAMAGES (INCLUDING BUT NOT LIMITED TO ALL FEES AND CHARGES OF CHEHALIS-CENTRALIA AIRPORT'S REPRESENTATIVES, ATTORNEYS AND OTHER PROFESSIONALS AND ALL COURT, MEDIATION ARBITRATION OR OTHER DISPUTE RESOLUTION COSTS)

ARISING OUT OF OR RESULTING FROM THE NEGLIGENT PERFORMANCE OF CONSTRUCTION AND ANY CONTRACTOR-PROVIDED DESIGN PROFESSIONAL SERVICES, AND THAT ANY SUCH CLAIM, COST, LOSS OR DAMAGE IS ATTRIBUTABLE TO BODILY INJURY, SICKNESS, DISEASE OR DEATH, OR TO INJURY TO OR DESTRUCTION OF TANGIBLE PROPERTY, INCLUDING THE LOSS OF USE RESULTING THERE FROM, CAUSED BY ANY NEGLIGENT ACT OR OMISSION OF CONTRACTOR, ANY SUBCONTRACTOR, CONTRACTOR-PROVIDED CHEHALIS-CENTRALIA AIRPORT'S REPRESENTATIVE, ANY SUPPLIER, ANY INDIVIDUAL OR ENTITY DIRECTLY OR INDIRECTLY EMPLOYED BY ANY OF THEM TO PERFORM OR FURNISH ANY OF THE WORK OR ANYONE FOR WHOSE ACTS ANY OF THEM MAY BE LIABLE, AND CONDITIONED AS WELL FOR THE PAYMENT OF CLAIMS FOR EQUIPMENT AND MATERIAL, AND LABORERS' WAGES. 13.2 IN ANY AND ALL CLAIMS AGAINST CHEHALIS-CENTRALIA AIRPORT OR ANY OF THEIR/ITS RESPECTIVE CONSULTANTS, REPRESENTATIVES, AGENTS, OFFICERS, DIRECTORS OR EMPLOYEES BY ANY EMPLOYEE (OR THE SURVIVOR OR PERSONAL REPRESENTATIVE OF SUCH EMPLOYEE) OF CONTRACTOR, ANY SUBCONTRACTOR, ANY CONTRACT-PROVIDED CHEHALIS-CENTRALIA AIRPORT REPRESENTATIVE, ANY SUPPLIER, ANY INDIVIDUAL OR ENTITY DIRECTLY OR INDIRECTLY EMPLOYED BY ANY OF THEM TO PERFORM OR FURNISH ANY OF THE WORK OR ANYONE FOR WHOSE ACTS ANY OF THEM MAY BE LIABLE, THE INDEMNIFICATION OBLIGATION UNDER ARTICLE 13.1 SHALL NOT BE LIMITED IN ANY WAY BY ANY LIMITATION ON THE AMOUNT OR TYPE OF DAMAGES, COMPENSATION OR BENEFITS PAYABLE BY OR FOR CONTRACTOR OR ANY SUCH SUBCONTRACTOR, CONTRACTOR-PROVIDED CHEHALIS-CENTRALIA AIRPORT REPRESENTATIVE, SUPPLIER OR OTHER INDIVIDUAL OR ENTITY UNDER WORKERS' COMPENSATION ACTS, DISABILITY BENEFIT ACTS OR OTHER EMPLOYEE BENEFIT ACTS.

**Contractor acknowledges receipt of the indemnification document.**

\_\_\_\_\_  
Contractor Signature & Title

\_\_\_\_\_  
Date