

Administered by
CHEHALIS-CENTRALIA AIRPORT
CHEHALIS, WASHINGTON

JET-A AIRCRAFT REFUELER BID

1.0 GENERAL INFORMATION

1.1 The Chehalis-Centralia Airport is seeking quotations for the purchase of a Jet-A Aircraft Refueler according to the attached schedule.

Definition of Parties: The Chehalis-Centralia Airport will hereinafter be referred to as the "Airport". Respondents to the RFB shall be referred to as "Bidders". The Bidder to whom the contract is awarded shall be referred to as the "Contractor".

1.2 Alternates: Unless otherwise provided for in this solicitation, the name of a certain brand, make or manufacturer does not restrict bidders to the specific brand, make or manufacturer named; but conveys the general style, type, character, and quality of the article desired. Any article that the Airport, in its sole discretion, determines to be the equal of that specified, considering quality, workmanship, economy of operation, and suitability for the purpose intended, shall be accepted. It is the bidder's responsibility to clearly and specifically indicate the vehicle being offered and to provide sufficient descriptive literature, catalog cuts and technical detail to enable the Airport to determine if the vehicle offered meets the requirements of the solicitation. Failure to furnish adequate data for evaluation purposes may result in declaring a bid non-responsive. Unless the bidder clearly indicates in its bid that the product offered is an "equal" product, such bid will be considered to offer the brand name products referenced in the solicitation.

1.3 Award: The Airport reserves the right to award this bid on a schedule-by-schedule basis, price and other factors considered. The Airport reserves the right to conduct any tests it may deem advisable and to make all evaluations. The Airport reserves the right to reject any or all bids, in whole or in part and is not necessarily bound to accept the lowest bid if that bid is contrary to the best interests of the Airport. The Airport reserves the right to waive minor irregularities. A bid may be rejected if it is in any way incomplete or irregular. When there are tie bids, there shall be a preference for "in-state bidders". When tie bids are both in-state or both out-of-state, the award will be made to the bid that arrives **first**.

1.4 Award Protest: Bidders may appeal the award decision by submitting a written protest to the Airport within five (5) business days of the award notice, with a copy of the protest to the successful bidder. The protest must contain a statement of the basis for the challenge.

1.5 Bid Envelope: The signed bid should be returned in an envelope or package, sealed and identified as follows:

From	_____	_____	_____	_____
	Name	Due Date	Time	Bid No.

1.6 Evaluation Criteria: Awards will be made to the low bidder, providing delivery needs and all other requirements are satisfactorily met.

1.7 Communication with the Airport: It is the responsibility of the bidder to inquire about any requirement of this RFB that is not understood. Responses to inquiries, if they change or clarify the RFB in a substantial manner, will be forwarded by addenda to all parties that have received a copy of the RFB. Addenda will also be posted on our web site, www.flycls.com/web/notices_files/notices.html. The Airport will not be bound by oral

responses to inquiries or written responses other than addenda.

Inquiries must be made to: Allyn Roe
Airport Manager
Chehalis-Centralia Airport
PO Box1344
Chehalis, WA 98532
(360) 748-1230
aroe@flycls.com

- 1.8 Debarment: Submission of a signed bid in response to this solicitation is certification that your firm (or any subcontractor) is not currently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from participation in this transaction by any Federal department or agency. It is also agreement that the Airport will be notified of any change in this status until such time as an award has been made.
- 1.9 Specification Protest Process and Remedies: If a bidder feels that the specifications are written in a way that limits competition, a specification protest may be sent to the Airport. Specification Protests will be responded to within five (5) business days of receipt. Determination of protest validity is at the sole discretion of the Airport. The due date of the bid may be changed if necessary to allow consideration of the protest and issuance of any necessary addenda. Specification protests shall be presented to the Airport in writing as soon as identified, but no less than five (5) business days prior to the bid opening date and time. No protest against the award due to the specifications shall be considered after this deadline. Protests shall include the reason for the protest and any proposed changes to the specifications. Protests should be delivered to the Purchasing Department in sealed envelopes, clearly marked as follows:

SPECIFICATION PROTEST, RFB # _____

- 1.10 Submission: A signed original bid must be received at the Airport, PO Box 1344, 900 NW Airport Road, Chehalis, WA 98532, no later than **4:00 P.M. local time Wednesday, April 16, 2008** for a public opening. Bidders are strongly encouraged to submit bids in advance of the due date to avoid the possibility of missing the 4:00 deadline due to unforeseen circumstances. Vendors assume the risk of the methods of dispatch chosen. The Airport assumes no responsibility for delays caused by any package or mail delivery service. Postmarking by the due date WILL NOT substitute for receipt of bid. Bids must be date and time stamped by the Airport on time to be considered. Bids received after the due date and time will be returned unopened. Additional time will not be granted to any vendor. Additional time may be granted to all vendors when the Airport determines that circumstances require it. **FAXED OR E-MAILED BIDS WILL NOT BE ACCEPTED.**
- 1.11 Costs of Preparation: Bidder assumes all costs of preparation of the bid and any presentations necessary to the bidding process.
- 1.12 Bid Understanding: By submitting a bid, the bidder agrees and assures that the specifications are adequate, and the bidder accepts the terms and conditions herein. Any exceptions should be noted in your response.
- 1.13 Bid Award: Winning Bidder will be notified and will enter into a Vehicle Purchase Agreement with the Airport.

INDEX TO SCHEDULES

<u>Schedule Number</u>	<u>Vehicle Description</u>	<u>Quantity</u>	<u>Delivery Location</u>
1	JET-A AIRCRAFT REFUELER	1	Chehalis

2.0 SPECIFICATIONS AND PRICE QUOTES

SCHEDULE 1 – One (1) new or used, Jet-A Aircraft Refueler or acceptable alternate with the following specifications:

Year	25 years or newer
Mileage	50,000 miles or less
Engine	Gas
Transmission	Automatic
Brakes	Air
Refueler Configuration	Must be configured to dispense Jet-A fuel
Refueler Capacity	2,000 gallon
Hose Reels	Must have one overwing and one single point reel
Refueler Tank	Must be constructed of aluminum or stainless steel
Safety Interlock	As Required by AirBP standards
Deadman Controls	As Required by AirBP standards
Product Meters	Liquid Controls branded meters on each reel
Filter Element	Must meet AirBP preblended product specifications
Product Loading	Must have bottom loading capability

Make, Model and Year _____

List refueler specifications:

Net Price Delivered to the Airport \$ _____

Delivery Time from Receipt of P.O. _____

Delivery address:
Chehalis-Centralia Airport
900 NW Airport Road
Chehalis, WA 98532
Allyn J. Roe
(360) 748-1230